

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE <b>J</b>		PAGE OF PAGES <b>1   16</b>	
2. AMENDMENT/MODIFICATION NO. <b>0001</b>		3. EFFECTIVE DATE <b>15-Sep-2016</b>		4. REQUISITION/PURCHASE REQ. NO. <b>1300596420</b>		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVSUP FLC NORFOLK CONTRACTING NORFOLK OFFICE ATTN: K. RENTSENDORJ 1968 GILBERT ST, SUITE 600 NORFOLK VA 23511-3392		CODE <b>N00189</b>		7. ADMINISTERED BY (If other than item 6) <b>See Item 6</b>			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X 9A. AMENDMENT OF SOLICITATION NO. <b>N00189-16-T-0567</b>			
				X 9B. DATED (SEE ITEM 11) <b>01-Sep-2016</b>			
				10A. MOD. OF CONTRACT/ORDER NO.			
				10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  THE PURPOSE OF THIS AMENDMENT IS:  - To change (extend) the offer due date from 15 September 2016 to 20 September 2016. - To update the Statement of Work with detailed descriptions of the requirements in response to the questions received from the industry. - To insert the Basis for Award Statement.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR  _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED  <b>15-Sep-2016</b>	

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**SUMMARY OF CHANGES**

## SECTION SF 1449 - CONTINUATION SHEET

## SOLICITATION/CONTRACT FORM

The required response date/time has changed from 15-Sep-2016 02:30 PM to 20-Sep-2016 10:00 AM.

The following have been added by full text:

**BASIS FOR AWARD:**

Award will be made to the responsible, technically acceptable offeror, whose quote/proposal, conforming to the Solicitation, offers the lowest evaluated price.

The following have been modified:

**STATEMENT OF WORK:****CHRONOLOGICAL LIST OF REQUIRED SUPPORT ITEMS**

Period of Performance for this requirement is 10 October 2016  
through 16 October 2016

1. Enclosure (1) is broken down into four groups.
  - a. Group 1: Command Center and Office Furniture/Equipment
  - b. Group 2: Pier Set-up/Layout
  - c. Group 3: Rental Vehicles
  - d. Group 4: Charter Bus Requirements

**2. Group 1. Command Center and Office Equipment**

a. Command Center: An air-conditioned/heated trailer with bathroom facilities is required, the trailer must have a water storage tank for the bathroom (no water hook up from the pier), to serve as a Command Center and planning location for protocol and set up coordination. Location is depicted in enclosure (2)

next to the warehouse. A generator will be needed to provide power. Power requirements hook up as follows; 100amp, 220 volt single phase, 3-wire hook up a water holding tank located within the trailer is needed. Service to the rest room holding tank and fresh water tank is required three times a week during the period of 10 October, 2016 through 15 October, 2016.

NOTE: A 12' x 56' rental construction trailer is best suited for the Command Center. Location must be in close proximity to the North Locust Point Pier 4 Baltimore MD. Access to the trailer is needed around the clock to accommodate late night work during the period leading up to the Commissioning the McKean CST will need 8 Keys. Team members will be on site beginning 10 October, 2016 point of contact at the Port is **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD.**

b. Office Furniture and Equipment:

(1) Seven (7) desks, Eight (8) desk chairs, and four (4) stacking chairs.

(2) One copier capable of sorting and zooming with extra toner and ink. The copier is essential equipment. A color Konica/Minolta BIZHUB C250 (fax/scan/copy) or equivalent is requested. Must have print capability from USB drive, and print word documents (wireless connectivity available)

(3) One case (10 reams per case) of 8.5" x 11" and one ream (500 sheets) of 8.5" x 14" Paper.

(4) Twenty (20) cellular phones for use by the VIP Escorts and Drivers. An estimated 200 minutes per phone is requested.

(5) One (1) coffee pot and one (1) small refrigerator, and one (1) water cooler with 3(5-gal bottles of water).

(6) Tables. Two (2) eight foot by three foot tables for equipment and supplies.

### 3. Group 2. Pier Set-up/Layout

**NOTE:** Once the vendors are selected, a senior on site representative from each vending company must be physically present from 0730-1630 daily, beginning 10 October, 2016 through 15 October, 2016. This representative should contact the set-up coordinator, **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD**, via the Contract Officer to arrange a pier set-up/walk through. The representative must understand that the set-up coordinator will only discuss items within the scope of the contract. Any item the vendors consider to exceed the scope of the contract must be reported to the Contracting Officer for contract modification PRIOR to execution. No employee or representative of the vendor will be admitted to the site of the work unless he/she furnishes sufficient proof that he/she is a citizen of the United States or if an alien, his/her residence within the United States is legal.

a. **10,050** Folding Chairs. Lay-out instruction for **10,050** chairs on the pier is provided in enclosure (2), but is subject to change depending upon RSVP's and attendance estimates. The remainder of the chairs is held in reserve for surge seating. The vendor must have a cadre of 3 personnel available on commissioning day to assist with set up of additional chairs or removal of extras. Chairs must be bound together with clips or "zip-tied" (IAW local regulations) to mitigate any potential damage from weather. Standard folding chairs of all one color is preferred. Additionally, 25 of the highest quality stacking chairs without arms with padded back and seat cushions are required for VIP seating on the speaker platform see example depicted in enclosure (2).

- (1) Set up to commence at 0800, 10 October, 2016
- (2) Set up must be completed by 1800, 12 October, 2016

(3) Strike down to commence at ceremony conclusion.

(4) Strike down must be completed by 1600, 16  
October, 2016

**NOTE:** Stacking chairs required for ceremony rehearsal 0700, 10 October, 2016. Surge seating is deployed at the discretion of the USS ZUMWALT DDG-1000 Head Usher on commissioning day.

b. Tents. One 10' x 10' (First Aid), one 20' x 20' (Ship MWR Sales), and one 80' x 120' tents (canopy type), with sidewalls (Foul Weather) located per the pier/chair design lay-out provided in enclosure (2) all tents will require power for lights power will need to be provided by generator. Tents must be anchored with concrete weights or water-filled containers, (provided by the vendor) and not to rely upon tent pegs driven into the pier surface. All tent structures must be constructed and anchored to withstand high wind and storms. Any damage to the pier surface is the vendor's responsibility to repair/remediate.

(1) Set up to commence at 0800, 10 October, 2016

(2) Set up must be completed by 1800, 11 October, 2016

(3) Strike down to commence at ceremony conclusion.

(4) Strike down must be completed by 1800, 16 October,  
2016

b. Decorations. Red, White and Blue Nylon Bunting (with eyelets) is required for the ship, dais, media stand, brows, and adjacent areas to be assigned. Approximately **2000** linear feet of bunting and ten rosettes (fans) is needed. The vendor is responsible to procure and install the bunting. The ship will remove and retain the bunting after the ceremony.

(1) Set up to commence at 0600, 11 October, 2016

(2) Set up must be completed by 1800, 12 October, 2016

**NOTE:** Bunting must be 36" tall with each color 12". The color pattern must have blue at the top, then white, then red. The top and bottom must have at least a 1" white seam with the appropriate eyelets installed in the seam.

c. Restrooms. **(30)** unisex portable toilets which include **(5)** in compliance with the ADA standard. It is acceptable for the company name to be on the toilet, but it should be in an unobtrusive manner to preserve a clean, visual presence (free of graffiti or other markings). Toilets will include an ample supply of toilet paper, seat protection, and hand sanitizer (OR SUITABLE HAND WASHING STATIONS). When delivery is made, trash and sewerage are to be emptied. All latching mechanisms must be operational. Each unit shall be constructed of a one piece molded fiberglass or plastic-type material. All units must be zip tied for use on the commissioning day only. Locations for each unit is depicted in enclosure (2). No service is required.

(1) Set up to commence at 0800, 12 October, 2016

(2) Set up must be completed by 1800, 13 October, 2016

(3) Strike down to commence at ceremony conclusion.

(4) Strike down must be completed by 1800, 16  
October, 2016

d. Media (Press) Stand. The media stand is to accommodate at least ten photographers and their equipment with one section placed in the front of the stand for (DMA crew 4x4). A sectional type stage with adjustable height is required. The required stand measurements are **12' x 24'**. Stand must have rails (front, back and both sides), steps, carpet and should be constructed and secured to minimize shake for live television feeds.

- (1) Set up to commence at 0800, 10 October, 2016
- (2) Set up must be completed by 1800, 10 October, 2016
- (3) Strike down to commence at ceremony conclusion.
- (4) Strike down must be completed by 1800, 16 October, 2016

e. Folding tables. **(20)** 3' x 8' folding tables are required with navy blue colored skirting and covers.

- (1) Set up to commence at 0800, 12 October, 2016
- (2) Set up must be completed by 1800, 12 October, 2016
- (3) Strike down to commence at ceremony conclusion.
- (4) Strike down must be completed by 1800, 16 October, 2016

**NOTE:** To prevent soiling, the vendor is required to assemble table covers and skirts no earlier than 1200, 14 October, 2016.

f. Trash cans and clean up. Provide **(20)** trash cans (empty 50-gallon drums or equivalent that will not blow over) with bunting. Trash bags should be installed with 5 spare bags per can. Upon completion of the commissioning ceremony, the vendor will accumulate **ALL** waste material and/or rubbish resulting from the ceremony and dispose of off station. Clean-up must restore the pier area to pre-commissioning conditions.

- (1) Set up to commence at 0800, 13 October, 2015
- (2) Set up must be completed by 1800, 13 October, 2016
- (3) Strike down to commence at ceremony conclusion.

- (4) Strike down must be completed by 1800, 16 October, 2016

g. Stanchions and line. Provide thirty (30) metallic self-standing stanchions with weighted bottoms. Stanchions must be 36 inches in height and constructed in a manner to attach or accommodate line (rope). Provide 1000' of 3/8 inch white nylon line.

- (1) Set up to commence at 0800, 10 October, 2016
- (2) Set up must be completed by 1800, 10 October, 2016
- (3) Strike down to commence at ceremony conclusion.
- (4) Strike down must be completed by 1800, 16 October, 2016

h. Portable Public Address System. A portable public address system with sound technician is required for rehearsal on Monday, 10 October, 2016 from 0700-1100. The system must be capable of addressing 200 crewmembers both standing on the pier and standing on board the ship, **600** feet in length. Portable microphones are preferred.

i. Public Address System. A public address system with six speaker towers distributed on the pier and ship is required to provide undistorted (no echoes, sound delay or feedback) sound amplification for an outdoor audience of **10,000** people sitting and standing. The vendor should be made aware that Jumbotron's will be used for this event. Technical support between the two vendors is required. Seating is not concert-style, but open. Requirements include:

- (1) A total of four (4) Microphones are needed. One at the speaker's podium, one at the Executive Officer's podium, and two at the Band location.



(2) Four lavalier microphones to wire the ship's OOD, Petty Officer of the Watch, Quartermaster and ceremony Bos'n.

(3) Power to be available at the media stand, and the vendor must provide a silent generator.

(4) Two mult boxes for the media stand.

(5) Strike down to commence upon completion of ceremony on 15 October, 2016.

(6) Strike down must be complete by 1800, 16 October, 2016.

**NOTE:** A fully rigged PA system with a certified and qualified sound technician and generator technician are required for rehearsals 0700-1100, Tuesday (11 October, 2016) through Friday (14 October, 2016). Starting 13 October and ending 15 October, 2016, technicians when not actually on site shall be available (within two hours) when activities require their immediate presence. PA System shall remain rigged with rain and dew protection for use on 15 October, 2016 for the commissioning ceremony and post reception from 1600-2000. Because of crowd control and pedestrian traffic as well as personnel safety, all cabling runs shall be symmetrical, covered and as unobtrusive as possible.

j. Speaker's Podiums. Provide two (2), executive, closed front wooden podiums of the highest quality on the speaker's platform.

(1) Set up to commence at 0800, 10 October, 2016

(2) Set up must be completed by 1800, 10 October, 2016

(3) Strike down to commence at ceremony conclusion.

- (4) Strike down must be completed by 1800, 16 October, 2016

**NOTE:** Two (2) Podiums for the ceremony must be identical and in pristine condition. Both podiums must be constructed with shelves to accommodate speaker notes. Both podiums must be constructed in a manner that protects the speaker's notes from wind and weather. Vendor must provide rain/dew cover protection for podiums when not in use. Two reading lights are required for a late night start on the podiums.

k. Ambulance. An ACLS/Paramedic medical team and ambulance is required to stand by on site from 1300 to 2000, 15 October, 2016. Location is at "First Aid" tent. A back up ambulance is required in the event the on-site ambulance is dispatched.

l. Golf carts. **(6)** electric/gas golf carts, **two (2)** with the backseat capable of folding down, and **four (4)** having the capacity to transport minimum of 5 passengers each. Golf carts needed on site from 10 October, 2016 thru 15 October, **2016** for use in setting up the commissioning site and for transport of guests (elderly, infirmed or those otherwise in need of assistance) on commissioning day.

**NOTE:** If gas carts are used, the vendor must provide a means for refueling. The nearest gas station is within  $\frac{3}{4}$  mile away.

m. Crowd control. Police escort is requested for the VIP procession from the pre-ceremony VIP Briefing to the pier at 1600, 15 October, 2016.

n. Carpet. **Two** 3' x 25' roll of red carpeting, bound on all edges is required for the ceremony. USS ZUMWALT DDG-1000 will remove and retain after the ceremony concludes.

- (1) Set up to commence at 0800, 14 October, 2016

- (2) Set up must be completed by 1800, 14 October, 2016

o. Heaters/Fans. Provide Code/Fire Department compliant heating units for all tents identified in para b of Statement of Work.

- (1) Set up to commence at 0800, 12 October, 2016
- (2) Set up must be completed by 1800, 13 October, 2016
- (3) Strike down to commence at ceremony conclusion.
- (4) Strike down must be completed by 1800, 16 October, 2016

p. Generators. Provide four **(4)** self-standing "silent" generators with four (4) distro panels power will be needed at all three tents for lights. Generators need to be 200 volt/110 amp single phase; the generator for the command post trailer also needs to have a three-pronged wire connections.

- (1) Set up to commence at 0800, 10 October, 2016
- (2) Set up must be completed by 1800, 10 October, 2016
- (3) Strike down to commence at ceremony conclusion.
- (4) Strike down must be completed by 1800, 16 October, 2016

q. Speaker Dais. A 16' x 32' speaker's dais capable of accommodating 25 participants with chairs and speaker podiums is required, location located on the pier. The use of a sectional type staging with adjustable height is preferred. The dais must be blocked, carpeted and constructed with stairs on both sides (flush with the front) and railings on the sides and back. Height of the stage must be a minimum of 36" off the ground. A suitable covering must be installed to shield the platform participants from the effects of weather side walls (clear) may

be needed due to weather while not impeding the filming and photographing of the event. (Entire front must be free of poles, guiding lines, and all other obstructions) Heaters or Fans will be needed if weather necessitates. Two (2) reading lights are required for a late night start on the podiums.

- (1) Set up to commence at 0800, 10 October, 2016
- (2) Set up must be completed by 1800, 10 October, 2016
- (3) Strike down to commence at ceremony conclusion.
- (4) Strike down must be completed by 1800, 16 October, 2016

r. Large Screen Video Display. 2 "Jumbotron" large screen video display units are required due to the large crowds expected, resulting in limited or obstructed viewing of the speaker's Dais. The location of the display will be determined on site during venue set up. Additionally, the unit must be operational and fully tested by a qualified operating technician who will need to work with the Head of Production Defense Media Activity (DMA) **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD** for technical support during the final rehearsal, at 0900 Friday 14, October, 2016. Furthermore, the qualified operating technician must be on site from 1400-1900, 15 October, 2016 or until conclusion of the event.

- (1) Set up to commence at 0800, 13 October, 2016.
- (2) Set up must be completed by 1800 13 October, 2016.
- (3) Strike down to commence at ceremony conclusion.
- (4) Strike down must be completed by 1800, 16 October, 2016.

s. Permits. The City of Baltimore, MD may require multiple permits. Vendor must initiate contact with city officials to determine what if any permits are required and obtain and comply with permitting regulations. Examples of permits required include but are not limited to; structural (building), assembly

(audience), noise (amplification), pyrotechnic (saluting battery) or other as deemed pertinent to the event.

t. Environmental Protection. The vendor must obtain, review and comply with all cities, state and federal guidelines regarding environmental protection.

u. Inclement weather plan. The vendor must maintain a cadre of personnel to report on short notice (generally within one hour), for the 24 hour period proceeding to the commissioning event. This is to allow for re-setting the venue should it be adversely affected by inclement weather.

v. Union labor. Baltimore MD abides by strict union labor laws. Vendor must adhere and be aware of any and all union labor hiring requirements as outlined by Baltimore MD and/or any and all affiliates.

w. Breakdown. Vendor should note and understand that this venue is a working port and that the pier must be restored to its pre-site set up condition including any remediation not later than 1800 on 16 October, 2016 point of contact is **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD.**

x. Security Access. Since the event is to be held on a Restricted site (base, pier, port, etc.), selected vendor is responsible to ensure all sub-contracted vendors are vetted and screened for venue access prior to the event week Director of Security at the Port of Baltimore MD is **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD.**

y. Light Carts. Since the event will run through the early evening, 4 light carts will be required to provide lighting for safety in all parking areas. A light technician will be required to operate the light carts on 15 October, 2016 between 1630 and 2200. The location of the display will be determined on prior to venue set up.

(1) Set up to commence at 0800, 13 October, 2016.

(2) Set up must be completed by 1800 13 October, 2016.

(3) Strike down to commence at 2 hours after ceremony conclusion.

(4) Strike down must be completed by 1600, 16 October, 2016.

z. In order to facilitate large groups of people through the ship for tours, and to keep them along a designated tour path, the ship requires the following supplies: (20) Portable Sign Stands, (20) plexiglass paper protectors to place signs in, (5) sets of metal chain in 50 foot segments, (5) sets of thick white rope in 50 foot segments, and (1) 300 foot roll of black and yellow striped barricade tape.

aa. Water Points. 420 cases (24 bottles per a case) of chilled water and seven large containers for distribution for the general public.

#### 4. Group 4. Rental Vehicles.

a. VIP Vehicles: **(8)** VIP Sedans and **(8)** SUV's for transportation of distinguished guests. The drivers for the VIP vehicles will be provided by the government.

(1) Vehicles are required on site by 0900, 12 October, 2016 and will be returned NLT 1200, 16 October, 2016.

(2) **(5)** VIP Sedans should be Ford Taurus or equivalent and **(3)** will need to be Lincoln Towncar or equivalent-sized car.

(3) White, black color vehicles are required.

(4) Vendor must provide means for refueling all vehicles.

b. Transportation coordinator and point of contact for all matters pertaining to the rental vehicles is **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD.**

#### 5. Group 4. Charter Bus Requirements

a. VIP Coach Buses. **(7)** VIP Coach buses (minimum 40 passengers), **(1)** of which need to be ADA accessible, are required to shuttle VIP's and their guests from the platform briefing to the commissioning site and return.

(1) VIP Buses must be on station no later than 1200, 15 October, 2016.

(2) Buses to secure at 2200 15 October, 2016, or sooner at the discretion of the USS ZUMWALT DDG-1000 Transportation Officer.

b. General Guest Buses. **(40)** buses (minimum 40 passenger), **(4)** of which need to be ADA accessible, are required to shuttle guests from the parking areas to the commissioning site and return. If coach buses are not available, school buses may be used but are NOT preferred. Priority is placed on coaches with school buses used only if necessary (as the last resort).

(1) General Buses must be on station no later than 1000, 15 October, 2016.

(2) Buses to secure at 2200 15 October, 2016, or sooner at the discretion of the USS ZUMWALT (DDG-1000) Transportation Officer.

c. Transportation coordinator and point of contact for all matters' pertaining to the rental vehicles is **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD.**

**NOTE:** A representative from the bus company is required to attend a transportation briefing at 1300, 12 October, 2016, in the Command Center at the Baltimore MD Port, and have with him the lead or senior bus drivers. **NAME AND CONTACT INFO WILL BE PROVIDED UPON CONTRACT AWARD** will facilitate the meeting which will conclude with a tour of the prospective bus routes.

(End of Summary of Changes)